



Shikshan Mandal, Karad

Mahila Mahavidyalaya, Karad

**Policy for Providing Financial Assistance
to Teachers for Attending Conferences / Workshops**

Preamble:

The policy for providing financial support to faculty underscores the commitment of Mahila Mahavidyalaya, Karad to foster continuous updation of knowledge and professional development. We recognize the crucial role that professional development programmes play in today's educational landscape. They not only put emphasis on updating teachers with the latest research in the educational field but they introduce the right tools and skills which the teachers can use in the teaching –learning process and give a pleasurable and innovative learning experience to students.

The IQAC at Mahila Mahavidyalaya, Karad encourages its faculty to participate in professional training programmes such as Faculty Development Programme, Refresher Courses, Orientation Course, Workshops, Hand-on Workshop, Training Programme.

Scope:

The policy applies to faculty who intend to attend Faculty Development Programme, Refresher Course, Orientation Course, Workshop, Hand-on Workshop, and Training Programme. The policy is being formulated for setting up guidelines for such financial incentives. The assistance shall cover registration fees, travelling expenses, and accommodation charges.

Objectives of the Policy

- To financially support the faculty to attend Faculty Development Programme, Refresher Courses, Orientation Course, Workshops, Hand-on Workshop, and Training Programme
- To encourage the faculty to take the membership of professional bodies and academic societies.

- To motivate the faculty to present a research paper in the sessions and to share the takeaways with colleagues.
- To facilitate academic growth of the teachers, enrich the teaching learning process, enhance their academic proficiency and promote a culture of lifelong learning.

Procedure for Application:

- Teachers shall apply for financial assistance to the Principal by submitting a request for the event along with acceptance letter of the organising institute, brochure and budget
- The faculty shall apply for the duty leave to attend the academic programme.
- The faculty shall resume the duty upon completion of the programme and submit the attendance certificate.
- Financial support shall be disbursed transparently.

Note: The policy is subject to periodic review.