

B.Com (Part-I) (Semester- I) Examination, February 2022

Subject : AECC-CI

Name of the Paper : English Business Communication Paper- I

Sub. Code :71474

Total Marks : 50

Instructions :

1. All questions are compulsory.
2. Each question carries 2 marks.
3. Choose and click on correct alternative.

1) Affixation is the ----- to the root/base of the word.

A) detachment B) addition C) attachment D) suffix

2) ----- is the main technique to develop vocabulary.

A) Closed Class B) Open Class C) Recitation D) Word formation

3) 'On Smiles' is an ----- written by A.G. Gardiner.

A) essay B) novel C) poem D) extract

4) Memorable smiles are ----- .

A) expected B) genuine C) unexpected D) none of these

5) Smile is the only publication of the ----- .

A) inward spirit B) mind C) outward spirit D) interest

6) To describe a person you have to make use of ----- .

A) Past Tense B) Future Tense C) Present Tense D) Conditional Tense

- 7) Description of a person is very important in certain ----- situations.
A) physical B) practical C) real D) ideal
- 8) Every office has a ----- appearance.
A) typical B) fix C) regular D) attractive
- 9) Office equipment and stationary refers to the ----- in the office.
A) articles B) materials C) things D) tables
- 10) The workplace describes the exact ----- in the office.
A) spot B) location C) articles D) material
- 11) 'The Unknown Citizen' is a -----.
A) essay B) lyric C) drama D) short story
- 12) According to Auden man is reduced to a mere ----- .
A) number B) entity C) voter D) stone
- 13) The antonym of the word 'right' is ----- .
A) right B) best C) wrong D) write
- 14) The skill of ----- is important in your social as well as professional life.
A) narration B) description C) reading D) talking
- 15) Narration is used for narrating ----- experiences.
A) future B) past C) old D) present
- 16) The Narrator can be ----- PERSON narrator.
A) SECOND B) THIRD C) FIRST D) any

17) Some English verbs have the ----- forms for present, past and past participle.

- A) same B) different C) typical D) traditional

18) The other important thing that you should know while narrating experience is the use of ----- .

- A) adjectives B) adverbs C) nouns D) time-makers

19) ----- link clauses and sentences in a paragraph.

- A) Time-linkers B) Time-makers C) Nouns D) Verbs

20) The name of the Jumman's wife is ----- .

- A) Salama B) Rubina C) Kariman D) Rahana

21) Algu sold his ox for ----- rupees.

- A) one hundred B) two hundred C) two hundred and fifty D) five hundred

22) The noun form of the word 'subscribe' is ----- .

- A) subscription B) sick C) seek D) solve

23) Language users all over the world adapt ----- as per their general and scientific needs.

- A) Pali B) Sanskrit C) English D) French

24) A ----- is an ideal device to develop vocabulary.

- A) good dictionary B) newspaper C) film D) magazine

25) ----- classify words into two classes.

- A) Teachers B) Modern people C) Modern grammarians D) Scientists

Answer Key of Set-2

Q. No.	Answer No.
1	C) attachment
2	D) Word formation
3	A) essay
4	C) unexpected
5	A) inward spirit
6	C) Present Tense
7	B) practical
8	A) typical
9	B) materials
10	A) spot
11	B) lyric
12	A) number
13	C) wrong
14	A) narration
15	B) past
16	C) FIRST
17	A) same
18	D) time-makers
19	A) Time-linkers
20	C) Kariman
21	C) two hundred and fifty
22	A) subscription
23	C) English
24	A) good dictionary
25	C) Modern grammarians